



**CSIR-NATIONAL ENVIRONMENTAL ENGINEERING RESEARCH INSTITUTE**  
[Council of Scientific & Industrial Research]  
Nehru Marg, NAGPUR- 440 020



(An ISO 9001:2008 certified organization)

Website: <http://www.neeri.res.in>

Tel.No.0712-2249885-88, 2249969-72, Fax No.0712-2249989/2249900

**ADVERTISEMENT NO. 1/2014**

**dated 01.12.2014**

**Last Date for Receipt of Applications: 09.01.2015**

**RECRUITMENT OF BACKLOG VACANCIES OF O.B.C.s AND S.C.**

**AND**

**VACANCIES OF CURRENT RECRUITMENT YEAR**

CSIR - National Environmental Engineering Research Institute (CSIR-NEERI) established in the year 1958 with its headquarters at Nagpur and at present having its five Zonal Laboratories/Centres at Delhi, Mumbai, Chennai, Kolkata and Hyderabad, is one of the constituent institutes of the Council of Scientific & Industrial Research (CSIR), a premier multi-disciplinary R & D organization in India which is an autonomous body of the Department of Scientific & Industrial Research under the aegis of the Ministry of Science & Technology, Government of India. The Institute is engaged in Research & Development in the areas of Air Pollution Control Technology, Water and Wastewater Technology, Environmental Biotechnology and Genomics, Municipal Solid and Hazardous Waste Management, Environmental System Design Modelling & Optimization, Environmental Impact & Risk Assessment and Environmental Health Studies. The Institute is looking for enthusiastic, talented young researchers/professionals with brilliant academic record, proven scientific achievements and zeal for innovative research. The jobs offer exciting opportunities for career growth as Flexible Complementing Scheme is applicable to CSIR-NEERI.

Applications are accordingly invited in the prescribed forms from Indian Nationals for the following 9 [nine] scientific positions:-

Sl. No.	Particulars of the Posts	No. of Post (s) with reservation (s)	Pay Band	Grade Pay	Total Monthly Emoluments * (approx.)	**Upper Age Limit not exceeding (as on 09.01.2015)
<b>BACKLOG VACANCIES</b>						
I.	Scientist	4 [four] posts- [O.B.C. Backlog 3 posts – Out of three, one Reserved for Person with Disability - Hearing Impairment Category + S.C. Backlog 1 post]	Pay Band -3 Rs.15600-39100/-	Rs.6600/-	*Rs. 65,689/-	**32 years [For reserved posts of OBCs-35, For OBC PWD - 40 years AND for reserved post of SC - 37 years]
	Senior Scientist			Rs.7600/-	*Rs.75,369/-	**37 years [For reserved posts of OBCs - 40 years For OBC PWD -45 years AND For reserved post of SC 42 years]
<b>CURRENT RUCRUITMENT YEAR VACANCIES</b>						
II.	Scientist	5 [five] posts- 1 Post OBC 1 post SC 3 posts UR 1	Pay Band -3 Rs.15600-39100/-	Rs.6600/-	*Rs. 65,689/-	**32 years For OBC-35 years For SC-37 years
	Senior Scientist			Rs.7600/-	*Rs. 75,369/-	**37 years OBC 40 years SC 42 years
<p><i>N.B. – With regard to Sr. No. I and II above, as per CSIR Scientists Recruitment and Assessment Promotion Rules, 2001, the positions being in the same Pay Band, the Selection Committee, depending upon the performance of the candidate, may choose to place the candidate in any of the Grade Pay within the Same Pay Band subject to meeting the minimum eligibility criteria specified, without disturbing the existing Roster Position.</i></p>						

\* Total emoluments shown are for illustrations, as applicable on initial appointment in the Pay Band-3 which consist of Pay in the Pay Band Plus Corresponding Grade Pay and are also inclusive of two additional increments in the form of incentives (without DA, etc.), Dearness Allowance (DA), House Rent Allowance (HRA), Transport Allowance (TA), as admissible to the Central Government employees stationed in Nagpur and as made applicable to CSIR.

\*\* Please see details of age relaxations under ‘General Information and Conditions: Condition No. 3 - Relaxations.’

The minimum qualifications, experience, etc. for all the above posts are as under:-

- [1] **Scientist/Senior Scientist: 3 posts - [Reserved for OBCs - 3 All Three Backlog posts (Out of the above three positions, one post is reserved to be filled up by reservation of Person with Disability of OBC category - Hearing Impairment category)]**

**Post Code No. 401, 402 and 403 - Area: Microbiology/Biotechnology/Biochemistry**

**Code 401 for CSIR-NEERI Chennai Zonal Laboratory at Chennai**

**Code 402 for CSIR-NEERI Kolkata Zonal Laboratory at Kolkata**

**Code 403 for CSIR-NEERI Delhi Zonal Laboratory at Delhi**

**Essential Qualifications:** For Scientist in Grade Pay of Rs. 6600/- in P.B. 3: **Ph. D. in Microbiology/Biotechnology/Biochemistry Submitted.**

For Senior Scientist in Grade Pay of Rs. 7600/- in P.B. 3: **Ph.D. awarded in Microbiology/Biotechnology/Biochemistry with two years' experience.**

**Desirable:** i] B.Sc. and M.Sc. in Microbiology/Biotechnology/Biochemistry with a score of at least 60% or equivalent GPA in both graduate and post graduate levels.

ii] (a) **For Scientist** - At least one year post Ph.D. experience in the relevant field in India or abroad to suit the job requirement and quality publication (s) in SCI journal (s) and/or patents.

(b) **For Senior Scientist** - Post Doctoral Research Experience in the related applied research areas in reputed International Research Institutes/Laboratories abroad and work experience together including India for at least four years. Quality publications as well as patents showing expertise/experience related to both fundamental and applied research.

**Job Requirement:** To Conduct R&D in Environmental Microbiology/Genomics/Molecular Sciences including Development of Protocols for Analysis and its Applications in Environmental Samples for Microbial/ Toxicological/Genetic Parameters. Microbial Population Dynamics, DNA Sequencing, Environmental Monitoring and Analysis of Environmental Samples and Analysis of Genomics Data such as Sequencing, Micro-array, Proteomics, Genomics and Bio-imaging and Toxicogenomics.

[2] **Scientist/Senior Scientist : 3 posts - Area: Environmental Engineering**

**Post Code No. 404 - 1 Post [Reserved for SC – Backlog Post]**

**Post Code No. 405, 406 - 2 Posts [Unreserved]**

**Code 404 for CSIR-NEERI Mumbai Zonal Lab, Mumbai**

**Code 405 for CSIR-NEERI Hyderabad Zonal Lab, Hyderabad**

**Code 406 for CSIR-NEERI Nagpur Headquarters, Nagpur**

**Essential Qualifications:** For Scientist in Grade Pay of Rs. 6600/- in P.B. 3: **M.E./M. Tech. in Environmental Engineering/Environmental Management OR Ph. D. submitted in the said discipline.**

For Senior Scientist in Grade Pay of Rs. 7600/- in P.B. 3: **M.E./M. Tech. in Environmental Engineering/ Environmental Management with three years' experience OR Ph.D. awarded in the said disciplines.**

**Desirable:** i] B.E./B.Tech. in Civil Engineering/Chemical Engineering/Mechanical Engineering with a score of at least 60% or equivalent GPA at Graduate and Post Graduate levels.

ii] (a) **For Scientists** - At least two years post M.E./M. Tech. research/field experience in the area of Environmental Monitoring, Modelling and Pollution Control, and Publication (s) in SCI Journal (s).

(b) **For Senior Scientist** - At least four years experience post M.E./M.Tech. in the said areas + quality publications as well as patents showing expertise/experience related to both fundamental and applied research.

**Job Requirement:** Environmental System Modelling and Optimization, R&D in Innovative Technologies Development, Up-scaling and Implementation of Technology Demonstration Projects for Pollution Prevention and Control in the field.

**[3] Scientist/Senior Scientist : 2 posts - Area: Chemistry**

**Post Code No. 407 : [Reserved for SC]**

**Post Code No. 408 : [Reserved for OBC]**

**Essential Qualifications:** For Scientist in Grade Pay of Rs. 6600/- in P.B. 3 : **Ph. D. submitted in Chemistry.**

For Senior Scientist in Grade Pay of Rs. 7600/- in P.B. 3 : **Ph. D. awarded in Chemistry with two years' experience.**

**Desirable:** i] B.Sc. and M.Sc. in Chemistry with a score of at least 60% or equivalent GPA in both graduate and post graduate levels.

ii] (a) **For Scientist** -At least one year post Ph.D. research/field experience in the area of Environmental Sample Analysis, both Laboratory and Instrumental Analysis and Proficient in QA/QC, Environmental Assessment and Environmental Management in India or abroad and to suit the job requirement, and Quality Publication (s) in SCI Journal (s).

(b) **For Senior Scientist** - At least four years post Ph.D. experience in the said areas + quality publications in SCI Journals as well as patents showing expertise/experience related to both fundamental and applied research.

**Job Requirement:-** 1.To carry out Analysis of Conventional and Emerging Pollutants using State-of-the-Art Analytical and Instrumental Methods to meet the QA/QC requirements at national and international levels. 2. Data Collection and Data Interpretation using Modern Tools and Software and NABL Accreditation. 3. Development of New, Innovative and Sensor based Analytical Tools for Environment Monitoring with specific emphasis on QA/QC.

**[4] Scientist/Senior Scientist : 1 post      Area:- Chemistry**  
**[Post Code No. 409] [Unreserved]**

**Essential Qualifications:** For Scientist in Grade Pay of Rs. 6600/- in P.B. 3: **Ph. D. (Science) submitted** in Chemistry

For Senior Scientist in Grade Pay of Rs. 7600/- in P.B. 3: **Ph. D. (Science) awarded** in Chemistry with two years experience.

**Desirable:** i] B.Sc. and M.Sc. in Chemistry with a score of at least 60% or equivalent GPA at both graduation and post graduation levels.

ii] (a) **For Scientist** -At least One year post Ph.D. experience in the relevant field in India or abroad to suit the job requirement and Quality Publication (s) in SCI Journal (s) and/or Patents.

(b) **For Senior Scientist** - Four years Post-doctoral research experience in the field of Nano-materials and their Environmental and Energy related Applications/Applied Research areas including Minimum of Two Years Post-Doctoral Experience in reputed International Research Institutes/Laboratories abroad. Quality Publications in SCI Journals as well as Patents showing Expertise/Experience related to both fundamental and applied research.

**Job Requirement:-** 1. R&D in Development of Nano-materials including Functionalized and Low cost Nano-materials for Environmental, Cleaner Energy and other Related Applications. 2. Design and Synthesis of Catalytic and Sorptive Materials including Engineered and Functional Materials, Plasmonic and Biomimetic Materials for Solar Fuels. 3. Development of Solar driven Treatment Processes for Clean Water, Carbon Capture and Valorization and enhanced Natural Attenuation Processes and 4. Scale-up and field demonstration of the processes for Environmental Applications.

## **GENERAL INFORMATION AND CONDITIONS :**

### **1. Benefits under Council service-**

a. These posts, in addition to Pay in the Pay Bands with Grade Pay, carry usual allowances i.e. Dearness Allowance (DA), House Rent Allowance (HRA), and Transport Allowance (TA) etc. as admissible to the Central Government employees and as made applicable to CSIR employees. They are also eligible for council accommodation of their entitled type as per CSIR Staff Quarters Allotment Rules depending on availability in which case HRA will not be admissible to them.

- b. Scientists in Pay Band - 3 are eligible for two additional increments (without DA, etc.) p.m. as special incentives and also for Professional Update Allowance of Rs.10,000/- per annum.
- c. In addition to the emoluments indicated against each category of posts, benefits such as Reimbursement of Medical Expenses, Reimbursement of Tuition Fees, Leave Travel Concessions, Conveyance/Computer Advance and House Building Advance are also available as per CSIR rules. The selected candidates will be governed by the 'New Pension Scheme 2004' based on defined contributions as adopted by CSIR for its employees. However, persons selected from other Government Departments/ Autonomous Bodies/Public Sector Undertakings/Central Universities having pension scheme on Government of India pattern will continue to be governed by the existing Pension Scheme i.e. C.C.S. ( Pension) Rules, 1972, as per the rules.
- d. CSIR provides excellent opportunities to the deserving candidates for career advancement under the flexible complimenting scheme-time bound Assessment Promotion Scheme of CSIR subject to qualifying, as per rules.
- e. Deserving candidates may be considered for advance increments as per CSIR Rules.

## **2. Other Conditions-**

- a. The applicant must be a Citizen of India.
- b. All applicants must fulfill the essential requirements of the post and other conditions stipulated in the advertisement as on the last date for receipt of the applications. They are advised to satisfy themselves before applying that they possess at least the minimum essential qualifications laid down for various posts which are compulsory even if a candidate has some other higher qualifications. No enquiry asking for advice as to eligibility will be entertained.

The prescribed essential qualifications are the minimum and should be in the area mentioned against each post. Mere possession of the same does not entitle candidates to be called for interview/test. The duly constituted Screening Committee will adopt its own criteria for short-listing the candidates. The candidate should, therefore, mention in the application all the qualifications and experience in the relevant area over and above the minimum prescribed qualification, supported with documents and ensure that all details are in full and accurate. Completion of Ph.D. degree will be reckoned from the date of issue of provisional certificate/notification.

- c. The application should be accompanied by attested copies of the relevant documents/certificates in support of age, educational qualifications, marks obtained, experience, caste/community/class, etc. The prescribed qualifications should have been obtained through recognized Universities/ Institutions, etc. Incomplete applications/applications received after due date or not accompanied with the required attested certificates/documents, requisite application fee, wherever necessary, **are liable to be rejected.**
- d. **In respect of equivalency of Essential Qualifications**, if a candidate is claiming a particular qualification as equivalent qualification as per the requirement of the advertisement, **then the candidate is required to produce order/letter in this regard**, indicating the Authority (with number and date) under which it has been so treated; otherwise the application is liable to be

rejected. The decision of CSIR-NEERI with regard to equivalence of qualification (s) and about recognition of Universities/Institutes shall be final and binding.

- e. **The period of experience** rendered by a candidate **on part time basis, daily wages, visiting/guest faculty will not be counted while calculating the valid experience** for short listing the candidates for interview.
- f. If any document/certificate furnished is in a language other than Hindi or English, a transcript of the same duly attested by a Gazetted officer or Notary is to be submitted.
- g. The date for determining the upper age limit, qualifications and /or experience shall be the closing date prescribed for receipt of completed applications.
- h. The period of experience in a discipline/area of work, wherever prescribed, should be in relevant area of work/field indicated against such posts which shall be counted after the date of acquiring the minimum essential educational qualifications prescribed for that post.
- i. Persons with Disabilities (PWD) fulfilling the eligibility conditions prescribed under Government of India instructions are encouraged to apply. *Relaxation in age-limit shall be applicable irrespective of the fact whether the post is reserved for them or not, provided the post is identified suitable for persons with disabilities* since this is an horizontal reservation. For Age Relaxations see Condition 3 below.
- j. In case a candidate is staying abroad, and his/her application is short listed, his candidature may be considered *in absentia* by the Selection Committee on his/her written request. The interview by the Selection Committee shall be on modes like video conferencing. The candidate must ensure availability on the scheduled date and time of the interview in such cases.
- k. Only outstation candidates called and **found eligible** for interview will be paid to and from single second class rail fare including reservation/sleeper charges *on through ticket basis*/ordinary bus fare from the actual place of undertaking the journey or from the normal place of their residence as declared in the application, *whichever is nearer to Nagpur*, on production of Rail Tickets/Rail Ticket PNR Numbers/Bus Tickets or any other proof of journey.
- l. The number of vacancies are provisional and may vary depending on the requirement of the institute/circumstances prevailing at the time of issue of offer of appointments.
- m. Any discrepancy found between the information given in the application and as evident in original documents will make the candidate ineligible for appearing in interview. Such candidate will not be paid any T.A. fare.
- n. The decision of the CSIR-NEERI/CSIR in all matters relating to eligibility, acceptance or rejection of any/all applications, fixing the eligibility criteria, equivalence of qualifications, mode of screening/selection, conduct of examination/interview will be final and binding on the candidates.

The normal Selection Procedure for Scientists - The candidates will be shortlisted by the duly Constituted Screening Committees as per the criteria fixed by them and its recommendations will be duly approved by the competent authority. The Candidates then will be considered *for*

*further screening test (if required)/* for interview by the duly constituted Selection Committees to evaluate their suitability for the posts on merit. The Recommendations of the Selection Committees will be duly approved by the competent authority.

The Director, CSIR-NEERI reserves the right to cancel the advertisement without assigning any reason therefor.

- o. Selected candidates have to join at the respective Zonal laboratories / Headquarters for the posts applied for. No request for a change of posting/transfer will be entertained pre or post recruitment. However, the selected candidates are liable to be posted in any of the establishments under the administrative control of the Director, CSIR-NEERI at the Headquarters in Nagpur or its Zonal laboratories at Delhi, Mumbai, Chennai, Kolkata and Hyderabad, in public interest.
- p. Applicants must disclose as to whether any of their close or blood relatives are employees of CSIR-NEERI or CSIR or any other laboratory/institute of CSIR in the application form. Close relations would include wife/husband/son/daughter/brother/sister/son-in-law/daughter-in-law and those who could be termed as blood relations.
- q. Notifications from time to time regarding interview dates, recommendations of the screening committees along with criteria adopted by it shall be displayed on the website: [www.neeri.res.in](http://www.neeri.res.in)
- r. **NO INTERIM ENQUIRY OR CORRESPONDANCE SHALL BE ENTERTAINED.**
- s. Canvassing in any form and/or bringing any influence political or otherwise will be treated as a disqualification for the post.
- t. The recruitment to the posts of scientific categories is governed by the “CSIR Scientists Recruitment and Promotion Rules, 2001” as amended from time to time. Hence all other terms and conditions not stipulated here will be applicable as per the said Recruitment Rules.

### **3. Relaxations-**

- a. The upper age limit is relaxable up to 05 [five] years for Scheduled Caste [SC]/Scheduled Tribe [ST] and 03 [three] years for Other Backward Class [OBC] candidates, as per Government of India orders in force, only in respect of those cases where the posts are reserved for these respective categories, on **production** of relevant original certificate in the prescribed format signed by the specified authority, **at the time of interview** [*attested copies of the certificates to be enclosed to the application, as required*]. SC/ST/OBC candidates who apply against the posts not reserved for them are not eligible for age relaxation in respect of such posts and they are treated on par with general candidates **in respect of their selection** [*Application Fee Exemption is, however, applicable for SC and ST candidates in such cases*].

The candidates belonging to the reserved category of SC/ST/OBC must submit along with their applications, an attested photocopy of the certificate which should be in the prescribed form issued by the Competent Authority Empowered to issue such Certificates (Like SDO/District Magistrate/Dy. Commissioner) as per the Government of India Orders. As for OBC certificates, both the conditions of OBC status as well as exclusion from ‘Creamy Layer’ with respect to Government of India criteria and not State Government criteria, are to



be met. The OBC certificate should be latest. In addition to the certificate issued by the competent authorities, the OBC candidates have to give declaration before the interview that they belong to the recognized OBC castes and also do not belong to persons/sections (Creamy Layer) as per GOI orders/norms on the crucial date i.e. the closing date for receipt of completed applications. For information and compliance, **the prescribed forms for producing OBC certificate and the Declaration thereof referred to above are uploaded on the web site of CSIR-NEERI separately under the link for “Other Forms in respect of Advertisement No.1/2014”**. The SC/ST/OBC certificates should be only in the prescribed formats-certificates in any other format will not be acceptable. The **OBC certificates** should be in the format **FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA** with reference to relevant Government of India Orders meeting the Creamy Layer Criteria as laid down by Government of India and not for appointment in any of the States of Union bearing references to those State Government Orders.

*It may please be well noted that the appointments to the reserved posts will be provisional and subject to the verification of caste certificates through proper channels. If the verification reveals that the claim of the candidate to belong to the SC/ST/OBC is false OR it reveals that the claim of the candidate to belong to creamy layer is false, his/her services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production of false certificate.*

- b. Upper age limit is also relaxable up to five years for the regular employees working in CSIR Laboratories / Institutes, Government Departments, Autonomous Bodies and Public Sector Undertakings in accordance with the instructions and orders issued by the Government of India from time to time in this regard. *This age relaxation will be admissible to such of the Council/Government Servants as are working in posts which are in the same line or allied cadres AND where a relationship could be established that the service already rendered in a particular post will be useful for the efficient discharge of the duties of the post (s) recruitment to which has been advertised.*
- c. As per Government of India provisions, in respect of Group ‘C’ and ‘D’ posts only, age relaxation for Widows, Divorced Women and Women Judicially separated from their Husbands and who are not married, the upper age limit is relaxable. Since all these posts are Group ‘A’ posts, **no such relaxation is applicable to such type of candidates for these posts.**
- d. Age relaxation to **Persons with Disability (PWD)** : Age relaxation of 5 [five] years is allowed [*total 10 years for SC/ST and 8 years for OBC candidates*] to PWDs which consist categories of Blind [Blindness or Low Vision], Deaf-Mute [Hearing Impairment] and Orthopedically Handicapped [Locomotor Disability or Cerebral Palsy] in respect of appointment to Group ‘A’ posts/services. *Relaxation in age-limit shall be applicable irrespective of the fact whether the post is reserved for them or not, provided the post is identified suitable for persons with disabilities* since this is a horizontal reservation.

The persons claiming age relaxation under this sub-para are required to produce a **Disability Certificate** issued by the Competent Authority in the prescribed form, as per Government of India orders, in support of their claims. Only such persons would be eligible for P.W.D. reservation/consideration for the relevant category who suffer from not less than 40% relevant disability as per the **Disability Certificate** [*Prescribed form of the Medical Certificate to be produced is uploaded on the web site of CSIR-NEERI for reference under the*

link for **“Other Forms in respect of Advertisement No.1/2014”**]. In any case, the appointment of these candidates will be subject to their being found medically fit in accordance with the standards of medical fitness as prescribed by the Government for each individual post to be filled by Direct Recruitment by Selection vis-à-vis keeping in view their disability.

As far as relaxation of selection standards for P.W.D.s is concerned, it will be like this - “If sufficient number of Persons with Disabilities are not available on the basis of general standard to fill all the vacancies reserved for them, candidates belonging to these categories may be selected under the relaxed standard of selection to fill up the remaining vacancies reserved for them provided they are not found unfit for such post(s)”.

No Application Fee is payable by them. All other relaxations/concessions will be as per the Government of India orders. PLEASE NOTE, P.W.D. CANDIDATES SHOULD MENTION IN APPLICATIONS, THEIR CASTE/COMMUNITY LIKE SC/ST/ OBC/GEN and also produce Certificate of the concerned Caste/Community, as this is a horizontal reservation.

- e. In the case of posts reserved for Scheduled Castes, Scheduled Tribes, Other Backward Classes, a lower standard of suitability at the time of interview, consistent with efficiency in administration, will be applied.
- f. Relaxation of five years will also be permissible to those who had ordinarily been domiciled in the Kashmir Division of the State of Jammu and Kashmir during the period from 1-1-1980 to 31-12-1989 subject to production of relevant certificate from the concerned authority.
- g. Age relaxation for ex-servicemen and the meritorious sportspersons will be made applicable as per Government of India Rules.
- h. Relaxation in age, over and above the stipulated limit, educational qualification and / or experience may be considered as under-
  - i] Relaxation in the qualification and/or experience prescribed may be allowed at the discretion of the DG, CSIR in the case of candidates belonging to Scheduled Castes, Scheduled Tribes/OBC against posts reserved in favour of them.
  - ii] Relaxation in age, qualification and/or experience may be permitted by DG, CSIR if the Director of the laboratory based on the recommendation of Screening Committee is of the opinion that sufficient number of candidates possessing the requisite qualification and/or experience are not likely to be available to fill up the posts.

#### **4. How to Apply-**

- a. Eligible candidates are required to apply in the prescribed application form available on our website <http://www.neeri.res.in> under the link for **“Application Form in respect of Advertisement No.1/2014 along with Synopsis”** which can be downloaded by them. Application form can also be obtained in person from the Recruitment and Assessment Section of CSIR-NEERI, Nagpur at the above address OR by sending a self addressed envelope (size 27.5 cms x 13 cms) affixed with postal stamps of Rs.10/-. The application

form (s) should be obtained well before closing time so that the completed applications (s) reach (s) the institute on or before the closing date for receipt of applications **which is 09.01.2015.**

Candidates applying for more than one post should submit Separate Application Form for each post along with a separate Application Fee indicating clearly Post Code No. and Advertisement No. on the top of the envelop. Single application for more than one post code will be rejected.

- b. If the candidate does not have a valid E-mail id, he/she should create a new valid E-mail id before applying and indicate it at the appropriate place in the Application Form.
- c. In case of universities/institutes awarding CGPA/SGPA/OGPA grades etc., candidates are requested to convert the same into percentage, based on the formula as per their university/institute [A copy of such formula should be available with the application].
- d. For payment of non-refundable Application Fee, the candidates are required to submit a crossed **Demand Draft for Rs.100/- [Rupees One Hundred Only] drawn on any nationalized bank and valid for at least 3 months in favour of "Director, CSIR-NEERI, Nagpur" payable at Nagpur. The Bankers of the CSIR-NEERI are State Bank of India, NEERI Branch (Code 04224). The last date for receipt of the application along with the D.D. is 09.01.2015.**

The following details must also be filled up on back side of the Demand Draft (i) **Candidate's Name** (ii) **Candidate's Category** (iii) **Post Code Number/Advertisement No. of the Post Applied For.**

In case of candidate desirous of applying for more than one post, application for each post should be submitted separately along with the separate application fee of Rs. 100/-.

**The candidates belonging to categories of SC/ST/PWD [Physically Handicapped]/Regular Employees of CSIR/Abroad candidates are exempted from payment of application fee.**

- e. The Application forms duly filled in the prescribed form along with the Synopsis and complete in all respects accompanied by attested copies of the certificates, mark sheets, testimonials in support of age, education qualifications, experience, caste/community/class, re-prints of publications along with recent passport size self-signed photograph affixed on the application form + one more to be stapled, as required with Demand Draft for Application Fee (*wherever applicable*), as required above, should be sent to the **Director, CSIR-National Environmental Engineering Research Institute, Nehru Marg, Nagpur – 440 020** in an envelope superscribed as “**APPLICATION FOR THE POST OF \_\_\_\_\_ (POST CODE No \_\_\_\_\_/Advertisement No \_\_\_\_\_)**” by post so as to reach **on or before 09.01.2015.**
- f. Application once made will not be allowed to be withdrawn and fees once paid will not be refunded on any count nor can it be held in reserve for any other recruitment or selection process.

- g. Applications from employees of Government Departments, Public Sector Undertakings, Autonomous Bodies and Government Funded Research Agencies will be considered only if forwarded through proper channel, with a clear certificate that there is no vigilance case pending/being contemplated against him/her and that the applicant, if selected, will be relieved within one month of the receipt of the appointment order. However, advance copy of the application may be submitted before the closing date but Applications routed through proper channel should reach CSIR-NEERI at the earliest [*should be available at the time of screening of the applications*], without which the candidates will not be considered for screening/allowed to appear for the test, *if any*/interview.
- h. Incomplete applications (i.e. applications without photographs, without the required attested copies of certificates, testimonials etc. without application fee, not in the prescribed application form, unsigned or incomplete in any manner) will not be entertained and will be summarily rejected.
- i. Candidates should specifically note that the applications received after the closing date for receipt of applications for any reason whatsoever (such as envelopes wrongly addressed, delivered elsewhere, postal delay etc.) will not be entertained/ will be liable to be summarily rejected by CSIR-NEERI.

**5. Following documents must be attached along with application form sent by post:-**

- a. Demand Draft of Rs.100/- as Application Fee, wherever applicable.
- b. Two colour photographs with the application form, **as required**, and signed across in full.
- c. Attested photocopy of date of birth certificate proof.
- d. Attested photocopies of certificates in support of educational qualification (s) [degrees awarded] alongwith copies of all the mark sheets.
- e. Attested photocopy of Caste/Community/Class/Disability Certificate, wherever applicable.
- f. Attested photocopies of experience certificates/testimonials, if any.

This advertisement is also available on website of NEERI: [www.neeri.res.in](http://www.neeri.res.in)

-Controller of Administration,  
CSIR-NEERI